

## Panduit ONE Partner – AP Quick Tip #01

## <u>Topic</u>

How does an existing partner access the new partner portal, The Hub, for the first time?

## **Process**

 In early 2016, you would have received a system email from Panduit welcoming you to your tier level, at the bottom of the email click "Apply for Access." *Note:* If you do not have this email invite, please request from <u>APPartners@panduit.com</u>



2. You'll be taken to a screen that will ask you to finalize your registration.

ONE Program	The Hub
REQUEST A LOGIN PARTNER LOCATOR ABOUT HELP	
Complete Registration	
You have been pre-registered. Please take a moment to finalize your registration now.	
Continue	

3. Update your company details and your headquarter details (if applicable) and click "Continue", to update more details.

ONE Partner Program		The Hub			
REQUEST A LOGIN PARTNER LOCAT	DR ABOUT HELP & FAQ'S				
Update your details					
Company Details					
Company Name	Sunny Sunday Corp				
Company Address	123 Pan Drive				
Company Town / City	Tinley Park				
Company Region / State / Province	IL				
Company Postal / Zip Code	60548				

iquarter Details				
Company Name				
Company Address				
Company Town / City				
Company Region / State / Province				
Company Postal / Zip Code				
Number of Employees *	I-10	11-50	51-100	
	101-500	501-1000	1001-3000	
	3001+			
No. of Installation Technicians *	1			
Industry Focus *	Commercial Construction	OEM	Data Center	
	Enterprise Networks	MRO	Industrial Automation	
	Industrial Construction			

Juate your details			
by which method would you prefer to be contacted?	💿 Email	Phone	SMS SMS
What is your primary job function? *	Administration	Finance	TI ()
	Marketing	Purchasing	Sales
	Service	Technical	Other
Other			
Persona *	Technical	Sales	Marketing
	Admin		-
Website Terms & Conditions *	nditions * 🔲 I understand that my use of the Panduit ONE Partner <sup>SM</sup> Website (the "Hub") is subject to its Terms of Use and Pri		
	Required fields		
	Reset Continue		

4. You'll be taken to a screen that says "Thank you for updating your details. This information is now being reviewed."



5. Once process is complete, you will get a welcome email with instructions to create your password, go to the "Click Here" link.



6. Set your password and login.

ONE Par Pro	UIT <sup>™</sup> tner gram				
SALES ~	MARKETING ~	TRAINING ~	WARRANTIES ~	SUPPORT ~	MY PROGRAM ~
Resend	Password				
′our password	has been changed su	iccessfully.			
lease <u>click he</u>	<u>re</u> if you wish to now l	ogin.			

7. You will be prompted to sign our program agreements.

ONE Program	The Hub			
REQUEST A LOGIN PARTNER LOCATOR ABOUT HELP & FAQ'S				
Program Agreements				
You must accept the program guidelines before your company can login. Please review the documents via the link below. By ticking the box below you an accept the Panduit ONE <sup>SM</sup> Partner Program Terms and Conditions, Guidelines and the Certification Plus <sup>SM</sup> System Warranty Enterprise Structured Cabling Infrastructure Partner Agreement if applicable.	e acknowledging that you g and/or Industrial Automation			
2016 Panduit ONE Partner Program Guidelines North America - US Dollar 2016 Panduit ONE Partner Program Terms and Conditions Certification Plus System Warranty Enterprise Structured Cabling Partner Warranty Agreement				
I Agree to the terms set forth in the above mentioned documents				
1 Accept				
For security purposes, you will be required to log in again after accepting these agreements.				
By accepting these agreements on behalf of your organization, you will be designated as the Primary Contact. As the Primary Contact, you have the ability been migrated into The Hub and invite additional users. These changes can be made by logging into The Hub and going to 'My Program,' Company,' 'Man	y to manage users that have age Colleagues.'			

8. After clicking "I Accept" button in the previous screen, you will then launch to The Hub directly without logging in again!



Best Regards, AP Partner Program Operations